

Table 1: Competitive Tenders

Title of Tender	Proposed Contract Duration	Est. Max Contract Value	SRO	Short description of goods / services
Maintenance, repair and inspection of grounds maintenance plant and equipment	Up to 5 years	£750,000	D Sales	Maintenance, repair and inspection of grounds maintenance plant and equipment to fulfil the requirements of the OSS service
Telephone service provision - calls / lines / broadband	Up to 12 months	£152,131	P Gribben	The corporate telephony solution required so that all devices and users have ongoing service provision
Planned preventative maintenance for backup generators to 7 Council Properties	Up to 3 years	£120,000	S Grimes	Recurring contract for backup generators to 7 properties to cover callouts, repairs and planned maintenance
MTC for fire and intruder alarms maintenance	Up to 3 years	£210,000	S Grimes	Recurring contract which covers callouts, repairs, planned maintenance and small works to fire & intruder alarms systems to all council properties
Online civic engagement platform	Up to 4 years	£78,000	P Gribben	Current contract for civic engagement platform expires in Aug 24
Collection and recycling of scrap metal and abandoned vehicles	Up to 4 years	£900,000 (Income)	C Matthews	Recurring contract to ensure the Council recycles scrap metal and maximises associated income.
Supply and delivery of office furniture including office design and fit-out service	Up to 5 years	£250,000*	N Largey	Various departments and buildings in the ongoing office furniture needs covering simple repair/ replacement requirements through to new office fit out and redesign services. * Estimated £50k per annum spend. Spend is cross-departmental and not solely L&CS.
The provision of external mail collection service for outbound mail from the centralised mailroom	Up to 3 years	£400,000	P Gribben	To provide the continued operation and support of the mailroom and outbound post

Appendix 1

Table 2: Single Tender Actions

Title	Duration	Est. Max Contract Value	SRO	Description	Supplier	STA Reason Code
Support and maintenance of eSourcing tendering solution	Up to 2 years	£73,000	P Gribben	Licenses for the continued use of eSourcing until new finance system is in place	Bravosolutions UK Ltd	3
Provision of a city centre weekend music programme as part of the overall St Patrick's day celebrations	Up to 3 years	£210,000	J Greer	A formal tender process was carried out which resulted in a NIL return. A direct award is being made to a local social enterprise with experience in delivering musical festivals.	Belfast Tradfest	1
Booking system for Belfast Castle and Malone House	Up to 3 years	£36,000	P Gribben	Continued use of the booking system at BC and MH until a replacement system can be procured. Based on current programme of work within Digital Services, capital investment required and associated planning required it is unlikely this would be actioned until 2 to 3 years. Kinetic Solutions are the only supplier of the current booking system and associated licences/software.	Kinetics Solutions	3

Table 3: Modification to Contract

Title of Contract	Duration	Modification	SRO	Description	Supplier
T2335 Procurement of a Local Area Energy Plan for Belfast and Queens Island (Fully funded)	Up to 11 months	Additional 4 months	J Tully	Requesting a 4 month extension of contract period up to 31 March 2024 to due to implementation delay. No additional expenditure	Energy Systems Catapult

* See STA/ Direct Award Reasons in table below.

STA/ Direct Award Reasons

Reason Code	Reasons in line with Public Contact Regulations
1	No response following advertised procurement exercise
2	Creation or acquisition of a unique work of art or artistic performance
3	Competition is absent for technical reasons (no reasonable substitute exists)
4	The protection of exclusive rights, including intellectual property rights
5	Extreme urgency brought about by events unforeseeable by BCC, the time limits for a procurement cannot be complied with.
6	Products manufactured purely for the purpose of research, experimentation, study or development
7	Additional deliveries which are intended either as a partial or extended replacement of supplies or installations where a change of supplier would result in supplies of different technical characteristics causing incompatibility or disproportionate technical difficulties in operation and maintenance
8	Supplies quoted and purchased on a commodity market
9	Supplies or services on particularly time-limited advantageous terms e.g. supplier winding up its business activities
10	New works and services consisting of the repetition of similar works or services, provided that the possibility of a direct award is disclosed during the original tender process
11	Other – Reason not in line with Public Contract Regulations (PCR 2015)